

SREE NARAYANA GURU COLLEGE OF COMMERCE

RE-ACCREDITED BY NAAC GRADE 'B' (CGPA:2.73)

(PERMANENTLY AFFILIATED TO THE UNIVERSITY OF MUMBAI & RECOGNISED BY UGC)

MANAGED BY : SREE NARAYANA MANDIRA SAMITI (REGD.)

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MINUTES

The following are the Minutes of IQAC meeting held in the Seminar Hall on 8th June,, 2017 at 3:00 pm. The agenda of the meeting was as below.

- To approve the minutes of the earlier meeting.
- To discuss and finalise AQAR 2016-17
- Any other matter.

The meeting started in time and following was the discussion for the same.

1. Principal Dr. Ravindran Karathadi welcomed all the IQAC members.
2. The following members were present for the meeting.

Prin. Dr. Ravindran Karathadi	Chairman
Mrs. Jayasree V	Coordinator
Shri. N. Sasidharan	Management Representative
Shri. M.I.Damodaran	Management Representative
Principal Venkatramni	Local Society Member
Mr. Srichand Hinduja	Teaching Faculty
Mrs. Vandana Gupta	Teaching Faculty
Mrs Bina Sarkar	Teaching Faculty
Mrs. Saraswati	Teaching Faculty
Mrs. Nalini Shelke	Admn. Incharge (SFS)
Mr. Janardhanan V.	Admn. Incharge (Aided Section)
Mr. Rahul Gupta	Alumni

3. The members approved the minutes of the last meeting of IQAC.
4. The college committee discussed about the preparation and submission of AQAR 2017-18 before September, 2018.
5. Mr. Srichand Hinduja recommended that Library Committee should take the initiative to conduct the Book Exhibition for faculties and students of College, it will help the College to

know that what sort of books are liked by the students so that the decision can be taken to purchase for the reference books for library for the year 2017-18

6. Shri N. Sasidharan informed that the college should extend the book bank scheme for students who belong to an underprivileged background by adding more text books under Book Bank Scheme.

7. The Principal had discussed about the Orientation of NUSSD Domain programmes

And arrangement for the course inauguration was facilitated. Mrs Saraswati, the NUSSSD Coordinator was noticed about the same.

8. Mrs. Jayasree V. informed that College should go for some vocational training programs to inculcate the skills of employment in the field of Tally and GST. Unanimously it was decided to enter into some MOU for that.

9. The agenda for the N.S.S programme was discussed for the odd semester and Principal had emphasised on taking up projects in association with Mumbai police. The N.S.S. Programme's proposed a 2 day Blood Donation camp in association with Sarvodya Hospital Sampurnam Blood Bank.

10. The Principal and Management approved and encouraged the idea of the college beautification programme initiated by the B.M.M Dept. under the guidance of the B.M.M Coordinator Mrs Prasadhini Gautam along with the B.M.M. students to decorate the walls of each floor and create a clean and positive learning environment for students. It was decided to have one mission related to creating the awareness about cleanliness and hygiene among the students at a grand scale.

11. Alumni in charge informed that registration of Alumni as an Association of person is in progress.

12. Mrs. Bina Sarkar opined that there is need to reconstruct the class rooms on first floor of new building as the wooden partition is occupying the space and its becoming the reason for disturbance in teaching. Shri N. Sasidharan told Mr. Janaradhanan to do the needful to act immediately. It was further decided to put the proposal for need of the new floors in the new building for various purposes.


13. Mrs. Jayasree V. informed that in the last meeting it was discussed to start certain new programs with new courses. She suggested that College can start certificate programs in

Tally or GST where students can get the practical knowledge which will help them to get good job after completion of the same. All have agreed upon it.

14. Shri N. Sasidharan asked about the students attendance and parents meeting. Mrs. Jayasree V. responded that monthly attendance will be put up on the notice board and parents meeting also are to be scheduled for the year 2017-18. Shri. N. Sasidharan shown the interest of meeting the students in batches or classwise with all the classes. It was decided that coordinators will fix the meeting times of the students with Shri N. Sasidharan.

14. Mr. Srichand Hinduja suggested to conduct one workshop on research ethics and guidance regarding how to write the research paper. It was decided to contact Prin. Dr. Jitendra Aherkar to deliver the guidance lecture to the faculties and students as per his convenience. Mrs. Jayasree V. agreed to follow it up.

Meeting concluded with the formal thanks to the chair.


Principal
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